

**MINUTES OF A REGULAR MEETING OF THE JASPER PLAN COMMISSION
OF THE CITY OF JASPER, INDIANA AND PUBLIC HEARING
September 4, 2013**

President Brad Schnarr called the Regular Meeting of the Jasper Plan Commission to order at 7:30 p.m. Secretary Bernita Berger took roll call as follows:

Brad Schnarr, Pres.	-Present	Cindy Laake	-Absent
Jim Schroeder, V.P.	-Present	Pat Lottes	-Present
Bernita Berger, Sec.	-Present	Dan Buck	-Present
Paul Lorey	-Present	Chad Hurm, City Engineer	-Present
Randy Mehringer	-Present	Darla Blazey, Director of Community Development / Planning	-Present
Ben Krapf	-Present	Renee Kabrick, City Attorney	-Absent
Kevin Manley	-Absent		

PLEDGE OF ALLEGIANCE

President Schnarr led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

Minutes of the August 7, 2013, Regular Meeting were reviewed. Bernita Berger made a motion to approve the minutes as mailed. Vice President Jim Schroeder seconded it. Motion carried 9-0.

STATEMENT

President Schnarr read the following statement. "We are now ready to begin the public hearings scheduled for this evening. With respect to tonight's meeting and public hearings, we are hereby incorporating by reference into the record of tonight's meeting and public hearings, City of Jasper Ordinance Number 1993-17, entitled "Zoning Ordinance of the City of Jasper, Indiana and its jurisdictional area" and any and all amendments thereto, and the City of Jasper Comprehensive Plan. Audio and videotapes of these proceedings are also incorporated by reference into this evening's record."

OLD BUSINESS

Application of Michael J. and Patricia H. Hochgesang for secondary approval of a proposed plat of Timber Creek II, a subdivision to the City of Jasper, Dubois County, Indiana, and approval of all proposed necessary street and utility improvements associated with said subdivision

Randy Mehringer made a motion to table the public hearing until next month's meeting. Paul Lorey seconded it. Motion carried 9-0.

Update on professional services contract – Zoning and Subdivision Control Ordinances

Darla Blazey, Director of Community Development and Planning, gave an update on the Zoning Ordinance and Subdivision Control Ordinance. The Request for Qualifications (RFQs) was sent out to several firms in May and four firms submitted an RFQ. Three of the firms were selected for an interview in August. Of the three firms, two of the firms were offered to submit a scope of services and fee schedule. Board members assisting in the interview process were City Engineer Chad Hurm, Brad Schnarr and Paul Lorey. Information was sent to the board members via email regarding the two firms. Ms. Blazey requested that the Plan Commission make a recommendation to the Board of Public Works to proceed with a contract with the team group, The Planning Workshop/RATIO.

Following some discussion, Paul Lorey made a motion recommending that the Board of Public Works and Safety approve the contract with The Planning Workshop/RATIO. City Engineer Chad Hurm seconded the motion. Yay votes were President Brad Schnarr, Vice President Jim Schroeder, Secretary Bernita Berger, Paul Lorey, Randy Mehringer, Pat Lottes, Dan Buck and City Engineer Chad Hurm. Ben Krapf voted Nay. Motion carried 8-1. Mr. Krapf stated that he voted nay due to not having more time to view the information on the two firms.

ADJOURNMENT

With no further discussion, Paul Lorey made a motion to adjourn the meeting. Secretary Berger seconded it. Motion carried 9-0, and the meeting was adjourned at 7:42 p.m.

Brad Schnarr, President

Bernita Berger, Secretary

Kathy M. Pfister, Recording Secretary